Premier Image Medical Spa COVID-19 PROTOCOL

At Premier Image our team is closely monitoring COVID-19 (Coronavirus), a situation which remains extremely dynamic. Please rest assured that we are following protocols and procedures from appropriate agencies, including the [World Health Organization](https://www.who.int/emergencies/diseases/novel-coronavirus-2019) (WHO) and the [Centers for Disease Control and Prevention](https://www.cdc.gov/coronavirus/2019-ncov/index.html) (CDC).

We are committed to upholding the highest standards of cleanliness, and want you to feel at ease when you choose to visit with us. We are implementing the below measures to continue to provide a safe and clean environment:

Employee Safety Protocol:

Each Staff member is responsible for reporting to work "fit for duty," which means that they are able to perform their role as outlined in their job description. Reasons that a person may not be fit for duty can include, but are not limited to:

* Fatigue
* Illness
* Current fever (>100.4'F) or fever within the last 24 hours
* Diarrhea or vomiting
* Cough or shortness of breath
* Loss of taste or smell
* Any contagious condition (pink eye, strep, flu, etc.)
* Exposure to a known contagious condition and still within the incubation period as set by the Centers for Disease Control and Prevention ("CDC")
* Recent domestic or international travel to an area with an outbreak of a known contagious condition and not completing the isolation and quarantine recommendations as set by the CDC
* Each staff member will complete a daily "fit for duty" questionnaire and have a temperature check performed.
* All clinical staff will have access to the proper gear as set by CDC guidelines. All staff members will be expected to wear gloves, masks, and protective wear.
* Staff members will perform hand hygiene as outlined by the CDC, we will ensure readily available access to soap and water and hand sanitizer for all.
* All staff will adhere to the 6 ft social distancing rule whenever possible.

Spa Cleanliness Protocol:

* All treatment rooms will be cleaned, disinfected and sanitized between each patient and after the final patient of the day. For rooms and treatments areas, disposable surface disinfectant wipes will be used. Per the manufacturer's guidelines, these wipes are effective against bacteria, tuberculosis, fungi, and most common viruses, including different strains of coronavirus.
* For each entrance and common area of the spa, alcohol-based hand sanitizers for hand hygiene will be made available for patient and Staff use.
* For any objects that come into contact with a patient's intact skin, or any object that the provider touches while treating the patient, intermediate level disinfectant will be used. Ex: Barbacide, Cavi Wipes, Alcohol. Manufacturers guidelines must be followed.
* Disposable tools and instruments will be used for all treatments unless instruments being used are capable of intermediate level sanitation.
* For disposable instruments, the tool will be placed in a Sharps Box immediately after use.
* For used sharps items, such as needles, disposable scalpels, and used medication vials/ampules/syringes, these will be placed in a Sharps Box immediately after use, Each provider is responsible for maintaining the cleanliness of their workspace per the guidelines above.
* For Common area cleaning, Clorox wipes, Lysol wipes, and/or similar products will be used. Common area cleaning will be performed every hour by assigned individuals. The following areas should be given extra consideration when cleaning:
	+ Doorknobs
	+ Counters
	+ Writing utensils shared by persons (after each use)
	+ Computers, iPads, touchscreens (after each use)
	+ Credit card machines
	+ Clipboards
	+ Bathroom facilities
	+ Waiting room furniture and surfaces (chairs, tables, arm rests)
	+ Check-In and Sanitation Area

Policy and Procedure:

* Maximum employees working per shift will be 1 Technician,1 Nurse, and 1 Scheduling Coordinators.
* All staff must wear a mask at all times unless in a treatment room or by themselves with the door closed.
* All treatments will be performed with both patient and provider wearing a mask (When Permitted).
* All documentation/consultations will be performed in the treatment room that the technician or nurse are working in.
* No customers or providers will be allowed in the retail area for more than 5 minutes at a time.
* There will not be a beverage station.
* All patient follow ups will be scheduled as a phone follow up. If the patient and provider decide an in person follow up is necessary then we will accommodate.
* No overlapping appointments. All appointments will not be scheduled back to back nor will joint appointments be scheduled.
* No waiting room use. Patients must text “PIMEDSPA” TO 33222 when they have arrived at the facility to check in and then respond by texting first and last name and appointment time, patients will then be alerted by the scheduling coordinator via text or phone call when it is time to come into the building for their appointment. The patient will be taken into a room immediately by their provider. All paperwork is to be filled out in the room if not already completed at home.
* Only the patient scheduled for services will be allowed in the facility absolutely no children or additional guest will be permitted inside.
* Upon entering the facility, patients will need to stop at the Check-in/Sanitation area to complete their screening. Contactless temperature will be taken, hands sanitized and mask put on if they are not already wearing one.

We thank you for your cooperation and understanding and we are happy to finally welcome you back!